

EMPLOYMENT APPLICATION



THE QUARRY AT LA QUINTA

"America's 100 Greatest Courses" by Golf Digest

THE QUARRY AT LA QUINTA

Name: _____ Middle Initial: _____ Last: _____

Email: _____ Cell: _____

Street Address: _____ City/State: _____ Zip: _____

Position Applying For: _____ Full Time Part Time Temporary

Are you available for work on: Weekends Evenings Holidays Overtime

If hired, what date can you start work? _____

PERSONAL INFORMATION

Have you ever applied to or worked for The Quarry before? Yes No If so, when? _____

Do you have friends or relatives working at the Quarry? Yes No

If yes, state name(s)? _____

Note: We may refuse to hire relatives of present employees if doing so could result in actual potential problems in supervision, security, safety, or morale, or if going so could create conflicts of interest.

If hired, would you have a reliable means of transportations to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation.

Yes No

If no, describe the function(s) that cannot be performed: _____

Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination and skill and to

EDUCATION, TRAINING & EXPERIENCE

HIGH SCHOOL

Name: _____

Number & Street: _____ City/State: _____ Zip: _____

Did you graduate? Yes No Degree: _____

COLLEGE / UNIVERSITY

Name: _____

Number & Street: _____ City/State: _____ Zip: _____

Did you graduate? Yes No Degree: _____

OTHER VOCATIONAL/BUSINESS

Name: _____

Number & Street: _____ City/State: _____ Zip: _____

Did you graduate? Yes No Degree: _____

EDUCATION, TRAINING EXPERIENCE CONT.

Summarize any special training skills, licenses and/or certificates that may assist you in performing the position for which you are applying: _____

COMPUTER SKILLS

Check appropriate boxes. Include software titles and years of experience

- Word Processing: _____ Years: _____
- Spreadsheet: _____ Years: _____
- Power Point: _____ Years: _____
- E-mail: _____ Years: _____
- Other: _____ Years: _____

REFERENCES

List below three persons, NOT RELATED TO YOU, who have knowledge of your work performance within the last five years.

- Name: _____ Occupation: _____ # of Years: _____
How are you acquainted? _____ Phone: _____
- Name: _____ Occupation: _____ # of Years: _____
How are you acquainted? _____ Phone: _____
- Name: _____ Occupation: _____ # of Years: _____
How are you acquainted? _____ Phone: _____

EMPLOYMENT HISTORY

List below all present and past employment starting with your **MOST RECENT** employer. Account for all periods of unemployment.

YOU MUST COMPLETE THIS SECTION even if attaching a resume.

- Name of Employer: _____ Phone: _____
- Supervisor's Name: _____ Dates of Employment: _____ to _____
- Number & Street: _____ City/State: _____ Zip: _____
- Your position and duties? _____
- Reason for Leaving: _____
- What did you like most about the position? _____
- May we contact this employer for a reference? _____ Yes No

- Name of Employer: _____ Phone: _____
- Supervisor's Name: _____ Dates of Employment: _____ to _____
- Number & Street: _____ City/State: _____ Zip: _____
- Your position and duties? _____
- Reason for Leaving: _____
- What did you like most about the position? _____
- May we contact this employer for a reference? _____ Yes No

EDUCATION, TRAINING EXPERIENCE CONT.

Name of Employer: _____ Phone: _____

Supervisor's Name: _____ Dates of Employment: _____ to _____

Number & Street: _____ City/State: _____ Zip: _____

Your position and duties? _____

Reason for Leaving: _____

What did you like most about the position? _____

May we contact this employer for a reference? _____ Yes No

Name of Employer: _____ Phone: _____

Supervisor's Name: _____ Dates of Employment: _____ to _____

Number & Street: _____ City/State: _____ Zip: _____

Your position and duties? _____

Reason for Leaving: _____

What did you like most about the position? _____

May we contact this employer for a reference? _____ Yes No

PLEASE CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN AND DATE BELOW.

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize The Quarry at La Quinta to investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to The Quarry at La Quinta any and all letters, reports and other information related to my work records, without giving me prior notice of such partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that The Quarry at La Quinta may require applicants for employment to take a urinalysis for drug and alcohol screening as part of the selection process, and that any offer of employment with The Quarry at La Quinta is contingent upon the results of these tests being satisfactory. I understand that if I am employed with The Quarry at La Quinta, it may require that I submit to a drug and/or alcohol screen if am involved in an on-the-job accident or if The Quarry at La Quinta has reasonable suspicion that I am under the influence of drugs or alcohol; and hereby authorize the release of these drug screen results to The Quarry at La Quinta.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and The Quarry at La Quinta. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or The Quarry at La Quinta, and that no promises or representations contrary to the foregoing are binding on The Quarry at La Quinta unless made in writing and signed by me and the The Quarry at La Quinta designated representative.

_____ In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

DATE: _____ APPLICANT'S SIGNATURE: _____

WE ARE AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER